



## THE PALMER CATHOLIC ACADEMY

Part of The Good Shepherd Catholic Trust

17<sup>th</sup> March 2020

Dear Parent/Carers

Please continue to consult with the academy website throughout the day and evening with regards to the daily updates and advice for Covid-19.

We are not aware of any confirmed cases of the virus although staff and parents have informed the academy they are choosing to self-isolate due to displaying symptoms.

The current guidelines are:

### **Stay at home if you have either:**

- a high temperature
- a new, continuous cough

### **How long to stay at home:**

- if you have symptoms, stay at home for 7 days
- if you live with other people, they should stay at home for 14 days from the day the first person got symptoms
- If you live with someone who is 70 or over, has a long-term condition, is pregnant or has a weakened immune system, try to find somewhere else for them to stay for 14 days.
- If you have to stay at home together, try to keep away from each other as much as possible.

We are continually assessing the situation here at the academy and we plan to remain open unless instructed otherwise by the government or Public Health England. We may get to a situation whereby the academy's capacity to function safely is compromised by the number of staff self isolating, in which case we will issue you with our contingency measures.

We have decided to suspend all activities apart from teaching. Consequently, there will be no parents' evenings, fixtures after-school, clubs, booster/master classes and we will only be having essential meetings over the course of the forthcoming weeks.

I ask for your continued support and to use the academy email for all non-urgent matters ([office@tpc.academy](mailto:office@tpc.academy)) and allow the phone lines to be used only for urgent matters. I also ask for parents' support to make sure students leave and go straight home at 3:20pm to allow my staff to do the same.

Thank you for your continued support at this time.

Yours faithfully

Mr P Downey  
Headteacher