



InYear Admissions - Appeals Form

Where an application is refused, the academy will set out the reason for refusal; information about the right to appeal; the deadline for lodging an appeal and the contact details for making an appeal.

The School Standards and Framework Act 1998 allows parents/carers to appeal against any decision made by or on behalf of the Governing Body in refusing their child admission to The Palmer Catholic Academy. Should any parent/carer wish to exercise this right they should, in the first instance, write to the Clerk to the Governing Body (Admissions Appeals) c/o the academy.

Parents/carers will be provided with an Appeals form on which they may state their case for appeal. The Appeals Panel will be made up of persons nominated by the London Borough of Redbridge and will not include any person who made, or took part in the discussion about, the refusal decision which is the subject of an appeal.

Parents/carers making an appeal will have the right to attend the appeal hearing to make their case orally. They may, if they wish, be accompanied by a friend.

The academy will maintain a waiting list until 31 August of each year for in-year applications. You must complete a new in-year application in order to keep your child on the waiting list from 1 September of the new academic year.