



**THE PALMER CATHOLIC ACADEMY**  
(Part of The Good Shepherd Catholic Trust)  
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**Admissions Criteria for Sixth Form 2023-2024**

**Introduction**

The Palmer Catholic Academy is a mixed 11-18 Catholic voluntary aided academy under the trusteeship of the Diocese of Brentwood. The primary aim of the academy is the education of Catholic children. However, all students of different faiths and none are welcome to apply to the sixth form which is open to internal and external students.

**Admissions Policy**

The Governing Body of the Academy is responsible for determining the academy's Admission Policy, including admission to the Sixth Form. In undertaking this responsibility, the Governors are guided by the Admissions Code 2014 (DfE), the advice of the Diocesan Trustees, and their duty to the Academy and the Catholic community.

**Published Admission Number (PAN) for External Candidates**

The published admission number for external candidates seeking a place in Year 12 (Sixth Form) is 20 students.

Once the number of current Year 11 students transferring to Year 12 is known, it may be possible for the academy to admit external candidates over the PAN. External candidates should not, therefore, be deterred from applying for a place.

**Current Year 11 Students**

Year 11 students will complete an Application Form in order to confirm their course choices and predicted grades.

**External Candidates**

External candidates must formally apply for admission to Year 12 by completing an Application Form which will then be processed in accordance with the Admissions Code 2014.

**Applicants must note that the offer of a place in the Sixth Form will be conditional upon:**

- the applicant achieving the specified GCSE grades outlined in the Sixth Form Prospectus.

Applicants and their parents are invited to visit the academy for advice on available options.

### **Over-subscription Criteria**

Over-subscription may occur at two points;

- i) entry to Year 12 as a whole, or
- ii) entry onto a specific course of study.

In the event of either of these two situations arising, places will be offered in the order of priority set out below:

Places will be offered to applicants (subject to attainment criteria) in the following order:-

1. Looked after children and previously looked after children<sup>1</sup>
2. Other applicants.

**Please note that in the event that the Academy is not oversubscribed, all applicants who meet the entry requirements will be considered for admission.**

### **Appeal Process**

Any student refused a place in the Sixth Form has the right of appeal to the Headteacher.

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<sup>1</sup> Looked after children are students as defined in section 22 of the Children Act 1989 i.e. any child in the care of the local authority or provided with accommodation by them e.g. children with foster parents. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order).